

Heather Glen Community Services District

Minutes of Board Meeting - September 24, 2020

Applegate Community Center, 18014 Applegate Road, Applegate, CA

1. **Call to Order** - Meeting was called to order at 4:00 p.m. with board members Max Bailey, Charles Williams, Rhonda Rajaofera, and Don Perkins present. Others present included Treasurer Julie Gordon, Board Secretary Linda McLean, and Eight (8) residents of Heather Glen Estates.
2. **Pledge of Allegiance**
3. **Minutes of Prior Board Meeting** (June 25, 2020)
 - A. Julie Gordon commented that in Gerry' LaBudde's report, one source of grant funds was "SB-1." She suggested someone on the board should inquire about funds from that source. (Also, ask Gerry LaBudde about possible grant from Placer County Office of Emergency Services for a three-phase generator. Note from L.Mc.)
4. **Treasurer's Report**
 - A. Julie Gordon (JG) presented the quarterly Treasurer's Report. It was reviewed and accepted.
 - B. JG gave an overview and answered questions about proposed change in accounting procedures where HGCSO submits a periodic Draw Request to Placer County, which is then funded to an HGCSO bank account. HGCSO will write checks for payment of its expenses such as utilities, vendor invoices, payroll, etc. Benefits of the proposal include eliminating duplication of accounting work, and significantly reduce cost of bi-annual Audits, which are currently provided by a third party auditor at a cost of \$6,500. Audits will be conducted by Placer County at approximately half the cost (\$3,250) every 2 years.
 - C. JG provided a proposed HGCSO Budget for Fiscal Year 2020/2021. Budget was reviewed and received unanimous approval. Motion to approve proposed budget: Don Perkins; Second: Rhonda Rajaofera. Ayes: 3 Motion passed.

SEE - RESOLUTION 2020-07 - Approval of Budget for 2020/2021 Fiscal Year
5. **Old Business:**
 - A. Obtaining a reliable internet connection for remote monitoring of the control panel at water plant remains problematic. Study continues on various options, and a report will be submitted to the board as soon as all information is in hand.
6. **New Business:**
 - A. President, Max Bailey, announced that board member Don Perkins will be ending his term and resigning from the board in December, 2020. Marc Krupin is the candidate who will take Don's place as member of the board. Marc is a resident of Heather Glen Estates (HGE), a business owner, and he has served on numerous other boards. Another resident of HGE, Chuck Robertson, has expressed interest and will be appointed to join the board. Both candidates bring excellent qualifications and skills to serve the District and the community. Both gentlemen were offered a warm welcome.

- B. Bob Healy reported on the Settling Pond (aka "Evaporation Pond.") The State says HGCS D needs to address some issues regarding the spray field. Several possible solutions were evaluated, each requiring significant cost in trenching and plumbing work. One qualified suggestion was to put a catch basin below the spray field to direct water back into the pond. An engineering study was completed (at a cost of \$4,000) and the engineer's report has been submitted to the State Inspector. (If he approves it, this would be a relatively inexpensive solution.)
- C. HGCS D policy on fee charged for new service connections. Fees should be reconsidered for reasonableness, and also because of: (1) HGCS D costs of maintaining an aging water system (2) the condition and location of water main piping already in ground and where the new service addresses may be located; (3) what new water service options are available to potential users, (4) what competitive districts are charging for new water service, (5) what it costs drill a well. Charles Williams proposed to table the discussion until these questions can be further studied. Motion to table the discussion made by Rhonda Rajaofera, Second by Don Perkins. Motion passed. (Topic assigned to a committee for further study and recommendations.)
- D. Grant for Water Plant Improvements: Gerry LaBudde is in charge of execution of the work and management of the invoices submitted to HGCS D for payment, then reimbursement from the Grant source.

6. **Adjournment**- Motion to Adjourn made by Charles Williams (Seconded by Don Perkins)

All in favor:

Ayes____ 3.

Meeting adjourned at 4:50 p.m.