

# Heather Glen Community Services District

Minutes of Board Meeting - March 18, 2021

Applegate Community Center, 18014 Applegate Road, Applegate, CA

1. **Call to Order** - Meeting was called to order at 4:00 p.m. with board members Max Bailey, Gary Bundesen, Marc Krupin, Rhonda Rajaofera, and Charlie Williams present. Others present included Treasurer Julie Gordon, Board Secretary Linda McLean, Chuck Robertson, and Nine (9) residents of Heather Glen Estates.

2. **Pledge of Allegiance**

3. **Minutes of Prior Board Meeting** (December 3, 2020)

Motion to approve minutes as written: Marc Krupin, Second: Rhonda Rajaofera

Votes in favor: 4 Opposed: 0. Motion PASSED.

4. **Treasurer's Report**

A. Julie Gordon (JG) presented the quarterly Treasurer's Report. It was reviewed and accepted.

5. **Old Business:**

A. Gerry LaBudde presented a detailed update summarized in his attached report.

1. Hydros Engineering did prepare a CEQA Notice of Exemption concerning use of funds from the Office of Emergency Services (OES) Grant for an emergency generator for the Water Treatment Plant. It is believed that the Exemption was granted since HGCS D received the NOE form back from CEQA with their counter-signature.
2. Hydros Engineering (HE) is in process of preparing Plans and Specs in accordance with the Engineering Services Agreement, wherein HE is to prepare bid documents, request bids, review bids received, and make recommendations to the HGCS D Board. After review and approval of draft bid documents by HGCS D Board, HE expects to hold a Pre-Bid meeting of contractors in early May
3. Gerry LaBudde reported on repairs completed which stopped leak at Filter #2, and explained that, due to corrosion, a major rehab of the filter plenum should be anticipated. Following this, Gerry listed six major facility/maintenance projects that should be anticipated for the future.

6. **New Business:**

A. There was discussion of engaging landscape labor through an organization named "Teen Challenge." Treasurer Julie Gordon raised questions that should be addressed concerning

workers comp and personal injury/property insurance currently carried. Discussion related to a decision whether to hire Teen Challenge as a Contractor vs. hiring the laborers as employees. A decision was reached that for numerous business reasons, Teen Challenge shall be hired as a Contractor. (Their work entails weeding landscape, removal of Scotch Broom behind HG property to maintain a Fire Break, and eradicating weeds and broom along Applegate Road for Fire Risk Reduction.)

- B. Re: 2021 Community-Wide Yard Sale - Motion was made to spend a small sum of funds for advertising and signs, etc. associated with the Yard Sale planned for June 4th and June 5th, 2021.

Motion to allocate funds NTE \$200 for costs associated with 2021 Community Yard Sale made by: Marc Krupin, Second: Charles Williams

Votes in favor: 4 Opposed: 0. Motion PASSED.

7. **Adjournment**- Motion to Adjourn made by Charles Williams, Second by Rhonda Rajaofera

All in favor: 4. Opposed: 0. MEETING ADJOURNED - 5:14pm