

# Heather Glen Community Services District (HGCS D)

Minutes of Board Meeting - December 9, 2021

Applegate Community Center, 18014 Applegate Road, Applegate, CA

1. **Call to Order** - Meeting was called to order at 4:00 p.m. with Board Members Max Bailey, Gary Bundesen, Marc Krupin, Rhonda Rajaofera, and Charlie Williams present. Others present included Treasurer, Julie Gordon, Board Secretary, Linda McLean, and Special Advisor, Chuck Robertson.

2. **Pledge of Allegiance**

3. **Minutes of Prior Board Meeting (September 23, 2021)**

Minutes were read aloud.

**Motion to Approve Minutes** as written: Rhonda Rajaofera. Second: Gary Bundesen

Votes in Favor: 4 Opposed: 0. MOTION PASSED.

4. **Treasurer's Report**

Julie Gordon (JG) presented the written quarterly Treasurer's Report.

5. **Old Business:**

A. Gerry LaBudde presented a detailed update on HGCS D Water Treatment Plant (WTP):

1. **Emergency Generator** - Installation is complete. Start up and testing complete.
2. **Placer County F.A.P. Grant** - New electronic controls and internet communications are complete. Grant stipulates completion of work by December 31, 2021. Gerry LaBudde will work with Julie Gordon to prepare paperwork and submit to PCWA to close out the F.A.P. Grant process.

6. **New Business:**

A. **WTP - New Business**

1. **Valve Replacement** - Gerry LaBudde reminded BOD of need to shut down water plant to replace chemical mixing valve reported earlier. (Waited for winter because of less demand on the plant. Will proceed now.)
2. **Annual Water Quality Reports** - In January, will begin reviewing monthly testing reports and preparing the 2021 Annual Water Quality Report.

3. **PCWA Regionalization Plan** - As part of multi-billion dollar regionalization plan (presented to BOD in June 2021,) Gerry LaBudde reported that sale of Weimar Water Company to PCWA will be in contract by first quarter 2022, with sale finalized by end of December 2022.

**B. Age Restrictions** - Concern was raised about process of verification that residents meet qualifying age restrictions. Process will be revisited and improved upon if necessary, especially with regard to qualifying new residents.

**C. Credit Cards for Authorized Board Members** - Two credit cards were requested for vendor services and materials, to be issued to Board President Max Bailey and Board Member Gary Bundesen. The credit cards will be issued by Bank of The West with credit limits of \$2,500 each, used for pre-approved HGCSO business and each card will be backed with personal guarantees.

7. **Adjournment** - The next Regular Meeting of the HGCSO Board is scheduled for Thursday, March 24, 2022, at the Applegate Civic Center at 4 p.m.

Motion to Adjourn made by Gary Bundesen, Second by Charles Williams

All in favor: 4. Opposed: 0. MEETING ADJOURNED - 5:03 p.m.