



HEATHER GLEN COMMUNITY SERVICES DISTRICT

HEATHER GLEN COMMUNITY SERVICES DISTRICT REGULAR BOARD MEETING AGENDA — Q3 2026

Thursday, September 24, 2026 — 4:00 PM
Applegate Civic Center
18014 Applegate Road
Applegate, CA 95703

AGENDA

I. CALL TO ORDER AND ROLL CALL

II. APPROVAL OF AGENDA

III. APPROVAL OF MINUTES

- A. June 25, 2026 Board Meeting Minutes
- B. August 6, 2026 Special Board Meeting Minutes

IV. PUBLIC COMMENT ON NON-AGENDA ITEMS

Members of the public may address the Board on matters within the District's jurisdiction that are not listed on this agenda. The Board generally cannot take action on non-agenda items but may briefly respond, ask clarifying questions, or refer matters to staff for follow-up or a future agenda.

V. REPORTS AND INFORMATIONAL ITEMS

A. General Manager Report — Rachel Rose

- 1. Administrative Update

B. Financial Reports — Chris Locken

- 1. Profit & Loss & Expense Reports
- 2. Bank Account Statements and Reserve Fund Status

VI. COMMITTEE AND OPERATIONS ITEMS

A. Financial Operations Group — Cheryl Madden

- 1. Discussion and Possible Action: Accounts Receivable Status and Delinquent Account Collection Actions
- 2. Discussion and Possible Action: Financial Operational Updates

B. Emergency Preparedness & Wildfire Committee — Cheryl Madden

- 1. Discussion and Possible Action: Repurpose Remaining Funds From Hotchkiss Road Repairs to Vegetation Clearing and Signage for the A Lane Evacuation Exit
- 2. Discussion and Possible Action: Update Tower Lease Agreements to Include Road Maintenance

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C. Water & Sewer Committee — Marc Krupin

1. Discussion: Water Tank and System Updates
2. Discussion and Possible Action: Water Tank Shade Cloth — Follow-Up from August 6, 2026 Special Meeting

D. Roads Committee — Gary Bundesen

1. Discussion: Road Maintenance & Slurry Seal Status

E. Fiber Project Ad Hoc Committee — Cheryl Madden

1. Discussion and Possible Action: Appointment of Fiber Project Ad Hoc Committee Chair and Alternate
2. Discussion: Fiber Project Update

VII. NEW BUSINESS / ACTION ITEMS

A. Discussion and Possible Action: Appointment to Fill Board Vacancy — Charles Robertson

B. Discussion and Possible Action: Adoption and Amendment of District Policies — Rachel Rose

1. Reimbursement and Compensation Policy
2. California Public Records Act Policy and Procedures
3. Amendment to the Records Retention and Management Policy
4. Amendment to the Privacy Policy & DPA
5. Amendment to the Investment of District Funds Policy

C. Discussion and Possible Action: Fallen Tree Removal and Related Maintenance — Charles Robertson / Gary Bundesen

VIII. BOARD & DISTRICT PERSONNEL ANNOUNCEMENTS

A. Special Districts Leadership Academy Conference Recap - Cheryl Madden

IX. FUTURE AGENDA ITEMS AND NEXT MEETING

The **next Regular Meeting** of the HGCSd Board will be held on Thursday, **December 3, 2026 at 4:00 PM**. Meeting to be held at the Applegate Civic Center.

X. ADJOURNMENT

Public Participation, Meeting Materials, and Accessibility

Members of the public may comment on non-agenda items during Public Comment and on agenda items before Board action. Public comments may be limited to three minutes per speaker unless adjusted by the Chair. Speakers should wait to be recognized and address comments to the Board as a whole. Please avoid sharing private, personal, or account-specific information during public comment.

The agenda and available supporting materials provided to the Board for consideration at this meeting are posted on the District website at hgcsd.net. Members of the public may contact the District at HeatherGlenCSD@gmail.com or (530) 492-0577 to request copies of meeting materials or arrange for inspection of available public records before the meeting.

Requests for disability-related accommodations, accessible meeting materials, or materials in an alternative format should be directed to the District at HeatherGlenCSD@gmail.com or (530) 492-0577 as early as possible before the meeting.