

Minutes HGCSD Board Regular Meeting, December 05, 2024 (Applegate Civic Center, 18014 Applegate Road, Applegate)

1. **MEETING CALLED TO ORDER AT 4:02 P.M.** Those present included: *President Max Bailey, Vice President Rhonda Rajaofera, Board Members Gary Bundesen, Marc Krupin, Cheryl Madden, Treasurer Julie Gordon, General Manager/Board Secretary Linda McLean and Rachel Rose. Also present were 18 homeowners from Heather Glen CSD.*
2. **PLEDGE OF ALLEGIANCE** - Rachel Rose
3. **SPECIAL PRESENTATION - Placer County Water Agency (PCWA)** - Heather Knutson, Engineering Services Manager at PCWA

Purpose:

PCWA received a funding agreement for planning the consolidation of the Heather Glen Community Services District treated water system into PCWA's treated water systems.

Description from the funding agreement:

The funding under this Agreement will be used to provide planning assistance including preparation of a feasibility study, an alternatives analysis, engineering design and environmental documents and the submission of a Drinking Water State Revolving Fund construction application for the District. The Heather Glen Consolidation Planning Project is part of a larger regionalization effort to consolidate several water systems to PCWA's service area. The District is not currently failing but has two occurrences of failing since 2019 for disinfection byproducts (HAA5 and TTHM).

Presentation Notes: (Link to Presentation:

 **Heather Glen Project Update 12022024 - Presented 12052024.pdf**

- Q&A
 - Will there be a 'payout' for the WTP?
 - Would be included as part of the evaluation process.
 - Will there be a hook up fee?
 - May be a water connection fee, but may be no fees.
Example: the grant covered all of the Dutch Flat project.
 - Will this project extend to additional rural residents or just to the HGCSD?
 - Just to the HGCSD.
 - Will the pipe be above or below ground?
 - The pipe will be 3 feet below ground under the roads.

- Will the “Barton Track” customers be included?
 - Whatever the WTP is covering is part of the evaluation process, so yes, they will be included.
 - Does it include replacing the water tank?
 - We told the state that we want it to be included, but it is part of the evaluation. Note that PCWA agency does not have redwood tanks due to their maintenance requirements. The trade off is that HG would have access to PCWA prices.
 - Note that we own the tank/land.
 - PCWA looking into buying property next to current water tank to build on.
 - How long would it take to build?
 - Estimated 3-4 years construction time.
- 4. APPROVAL OF MINUTES** of Regular Meeting September 25th and Special Meetings October 25th, November 6th, and November 18th (2024). Motion made by Max Bailey to accept minutes, Rhonda Rajaofera and Gary Bundesen 1st and second motion, Marc Krupin and Cheryl Madden abstained due to not yet reviewing the notes. **MOTION PASSED**. Max Bailey requested the new board review these minutes in next board meeting. Marc Krupin and Cheryl Madden agreed.

Votes in favor: 3

Abstain: 2

MOTION PASSED

5. TREASURER’S REPORT - Julie Gordon

- a. Treasury Summary Report - copies distributed to BoD
 - i. Balance = \$13,466.33
 - ii. Total Expense = \$95,846.83
 - iii. Net income (actual) = \$9,596.50
- b. Audit
 - i. Julie Gordon is working with the County/State on fair cost of audit (previous ~\$5k, now quoted as ~\$21k). Juile Gordon states that the head auditor is available to come and speak to HGCS D.

6. OLD BUSINESS

a. Roads & Grounds Committee

- i. **Asphalt Overlay on B Lane - Gary Bundesen**
 - 1. Complete - “gave good price and looks great”
 - 2. Asked the community to come help clean up the streets. Mentioned that residents can place piles in front of their homes to be picked up.

- a. Nina (resident): Has CalFire concerns with debris in roads. Shares that CalFire requires residents to walk with CalFire when evaluating areas. Additional concerns for the fire safety on neighboring private property and road safety. Cheryl Madden to address concerns in Fire Prevention Committee update.

b. Fire Prevention Committee

- i. **Update on CalFire progress on perimeter fire break** (Project areas A, B, C, and D)
 1. Over past 4-5 months, the crew has been removing manzanita trees around the water tank.
 2. Placer county chipping program in place - chipping as we go along. Next work will commence in Jan-Feb.
 - a. Question (Julie Gordon): Is the \$150/month toilet bill still necessary?
 - b. Answer (Cheryl Madden): The toilet is still part of this program, so keeping toilet until project complete. Cheryl Madden can talk to them about reducing cost. Board will take on as a topic in future meetings.
 3. Field break - Areas A and B in works. Ask for neighbor assistance for covering and burning once it snows. Then CalFire will follow-up with tree removal (12 feet and under).
 4. Project D (West of Dundy to A lane) - Have spent 4 months of design and agreement for gaining approval. The strip of dead/brush/etc is not owned by us, so we have taken legal steps to contact the owner (certified letter). Clearing for fire safety is within the county ordinance. No reply from the owner, however we will follow up if there is still no reply. Up next - working on CalFire clean up. Cheryl Madden wants to do a walk-around with area residents.
 5. Emergency access road - Lonnie & Lindy's driveway (616 Sinclair Ct). REQUEST BY OWNER: Cars only please. Board looking into another emergency access route.
 - a. Comment (Nina): Nina is contact for Weimar ministry cleanup Total Community Involvement - free service. Note that it would be good for website.
 - b. Question (Julie Gordon) - When were the fire hydrants tested last?
 - i. Answer (Board) - last year, in compliance.

6. Blue markers - installed in case of Fire EMS can find our roads
 - a. Question (Vicky) - Concern of placement of markers being damaged/removed by plows. Request to add markers to the hydrants too.
 - i. Answer (Cheryl Madden) - The markers are the ones used in Truckee/high snow areas, so unlikely to be damaged by plows. However, they are cheap (~\$5) if a replacement is required.
7. Cheryl Madden requested community vote if interested in having a firewise community - almost unanimous approval from residents present (18). Cheryl Madden stated this be the next project. Note that Rhonda Rajaofera mentioned that you receive 10% discount on insurance if part of a firewise community.
8. New board initiative - better connectivity for community in case/during emergency.

c. Water Treatment Plant - Gary Bundesen

- i. Waste water pump working well. Aerator working well. O2 levels are good according to the level report. Costing a bit more than usual to maintain. Having to treat often and managing residuals. New board to take under investigation.
 1. Rhonda Rajaofera is listed as the emergency contact for ADP of WTP. Marc Krupin and Charlie Williams get those calls too. Rhonda Rajaofera okay to be removed.
 2. Comment (Julie Gordon) - 49er chlorine is expensive (3x). Board to look into other companies for better priced chlorine: SCP and/or Hach.

d. Budget Committee Report - no report given

7. BOARD SECRETARY/GENERAL MANAGER'S QUARTERLY REPORT

8. OPEN FORUM

- a. Acknowledgement of previous board members
- b. Rachel Rose - shared new office number (530-492-0577)
- c. Marc Krupin - a second board meeting with new board members tomorrow (12/6/24)
- d. Kris Locken - new resident on Hotchkis Hill. Intro. Accountant who wants to help.

9. ADJOURNMENT - MEETING ADJOURNED at 5:16 p.m.

The next Regular Meeting of the HGCSD Board is scheduled for Thursday, March 27, 2025. Meeting to be held at the Applegate Civic Center.