

Heather Glen Community Services District (HGCS D)

Minutes of Board Meeting - September 23, 2021

Applegate Community Center, 18014 Applegate Road, Applegate, CA

1. **Call to Order** - Meeting was called to order at 4:00 p.m. with Board Members Max Bailey, Gary Bundesen, and Charlie Williams present. Others present included Treasurer, Julie Gordon, Board Secretary, Linda McLean, and Special Advisor, Chuck Robertson. (Board Members Marc Krupin and Rhonda Rajaofera were absent.) Also present was Fire Marshall of Placer Hills Fire Protection District, Mark D'Ambrogi; PCWA representatives Jeremy Shepard, Deputy Director of Technical Services, Brent Smith, Director of Technical Services, Andrew Fecko, General Manager, and Josh Alpine, PCWA Board Member; and, Nineteen (19) residents/customers of HGCS D.
2. **Pledge of Allegiance**
3. **Minutes of Prior Board Meeting** (June 24, 2021)

Minutes were read aloud.

Motion to Approve Minutes as written: Charlie Williams. Second: Gary Bundesen

Votes in Favor: 2 Opposed: 0. MOTION PASSED.
4. **Treasurer's Report**

Julie Gordon (JG) presented the written quarterly Treasurer's Report. The report was not read aloud but is deemed to be reviewed and accepted.
5. **Old Business:**
 - A. Gerry LaBudde presented a detailed update on HGCS D Water Treatment Plant (WTP):
 1. **OES Grant for Emergency Generator** - Work is going well. Propane tank has been installed by Campora Propane. Cement pad for generator has been installed. Shipment of Generac generator is scheduled for November 4, 2021.
 2. **Placer County F.A.P. Grant** - Electrical upgrades are complete. Security fencing and security signs have been installed. Internet connection is installed. New electronic controls and internet communications expected to go live in November. Grant stipulates completion of work by December 31, 2021. Work is on track, but if any delays occur, Gerry LaBudde will prepare the Request for Extension paperwork and submit to Board Secretary for HGCS D Board review and approval.

6. New Business:

- A. HGCS D.net Website** - The website is now on-line and fully functional. The site will provide members of HGCS D (homeowners), customers, and the general public with access to HGCS D Board meeting Agendas, Minutes of previous meetings, contact information for HGCS D, ability to contact HGCS D office by phone or email with inquiries or requests for information. The Board also intends to add another category "Quality, Integrity, and Communications." Board will post here: (1) Annual Water Quality Reports, (2) Board ethics and integrity policy "HGCS D Conflict of Interest Code," and (3) various communications of interest.
- B. Possible Widening of Fire Break around Heather Glen Estates (HGE)** - In response to resident concern, Board Members Max Bailey and Gary Bundesen, and Special Advisor Chuck Robertson conducted a meeting on September 21 with Fire Marshall Mark D'Ambrogi of Placer Hills Fire Protection District (PHF) to review the fire break around HGE and walk the numerous emergency vehicle access roads. The conclusion of the walk-thru was that HGE does have a sufficient - perhaps generous - fire break in place, adequate fire prevention controls, and sufficient "Defensible Space."
- C. Allowable Uses of Emergency Access Roads** - Further to Item C above and walk-thru of the HGE property and a review of Site Maps, it was determined that the "road" is a Utility Easement, not an Emergency Vehicle Access Road. The area of concern (a temporary carport structure and an automobile parked inside) fall within the boundaries of that owner's property. Therefore, the HGCS D Board will take no action on the request that this carport and vehicle be moved/ removed. The property owner is informed that in the event of an emergency and/or a request from PHF, the items must be moved to facilitate emergency response.
- D. Credit Cards for Authorized Board Members** - Two credit cards are requested for vendor services and materials, to be issued to Board President Max Bailey and Vice President Charlie Williams. The credit cards will be issued by Bank of The West with credit limits of \$2,500 each, and each card will be backed with personal guarantees.

Motion to Approve made by: Gary Bundesen.

Votes in Favor: 1

Votes Opposed: 1

Tie breaking vote: In Favor.

MOTION PASSED

- E. Presentation by PCWA** - Power Point presentation on PCWA "Regionalization Study Area" will be made following adjournment of regular HGCS D Board Meeting.

7. Adjournment- The next Regular Meeting of the HGCS D Board is scheduled for Thursday, December 9, 2021, again at the Applegate Civic Center.

Motion to Adjourn made by Charles Williams, Second by Gary Bundesen

All in favor: 3. Opposed: 0. MEETING ADJOURNED - 5:14pm