

Minutes

HGCSO Board Regular Meeting, March 28, 2024

(Applegate Civic Center, 18014 Applegate Road, Applegate)

1. **MEETING WAS CALLED TO ORDER AT 4:00 P.M.** Those present included Chairman Max Bailey, Board Members Gary Bundesen, Marc Krupin, and Cheryl Madden, Treasurer Julie Gordon, Board Secretary Linda McLean. (Vice President Rhonda Rajaofera joined the meeting by telephone.) Also present were 11 homeowners from Heather Glen Estates.

2. **PLEDGE OF ALLEGIANCE** - Led by homeowner Kimberly Keck

3. MINUTES FROM PREVIOUS MEETING

Chairman Max Bailey made a Motion that the Minutes of board Special Meeting February 22, 2024 be approved without being read aloud.

Votes in favor: 4 Against: 0 MOTION PASSED

4. TREASURER'S REPORT - Julie Gordon

Julie distributed copies of the 2024 Q1 quarterly report, and reported that collectively that HGCSO has approximately \$174,000 in its various accounts.

5. OLD BUSINESS:

A. Committee Formation and Identification of members - Marc Krupin

1) Standing Committees:

- a. Waterworks & Wastewater - Marc Krupin & Gary Bundesen
- b. Roads & Grounds - Gary Bundesen & Marc Krupin
- c. Fire Prevention & Emergency Management -
Cheryl Madden & Gary Bundesen

(i) Subcommittees:

- * Defensible Space - Cheryl Madden, Gary Bundesen, and 4 residents (Ed & Kathy Smith, Judy Nichols, Ed Abeyta)
- * Park 3 - Cheryl Madden & Gary Bundesen, Ed Abeyta
- * "Firewise" Community - Rhonda Rajaofera
- * Community Liaison - Max Bailey & Rhonda Rajaofera

[Deals with Communications, Code Enforcement, Collections, Liens, etc.]

2) Ad Hoc Committees:

- a. ByLaws Amendment - Marc Krupin & Cheryl Madden
- b. Fiber Optic Internet - Rhonda Rajaofera
- c. Administration & Utilities - Cheryl Madden & Max Bailey
- d. Budget Committee - Cheryl Madden

B. Report on Water Treatment Plant - Marc Krupin

a. Transition to new plant Operations Contractor (Shane Burr, 49er Water Services, Inc.) is delayed. Transition will likely not occur until May or June.

C. Wildfire Defensible Space Plan - Cheryl Madden

1. One bid for (removal of 34 trees, trimming of trees marked in blue) in propane tank area was offered for consideration: Joe's Carefree Tree Service \$5,400. Debris to be chipped, chips broadcast. Post-harvest handling to be determined later. Motion to accept bid: Cheryl Madden, Second: Marc Krupin. (Public comment/concern was heard from four homeowners)

Votes in favor: 3 Against: 1 MOTION PASSED

2. Harmon Update - Harmon bid unacceptable b/c they leave tree trunks on ground.

3. Prison Inmate crews will clear manzanita (cost \$230/day,) not available until after May 1

4. Max Bailey & Cheryl Madden met with Mark D'Ambrogio, Chief of Placer Hills Fire Prevention District (PHFPD.) Big point of concern was tree limbs overhanging District roads; In event of emergency, these may create impassible tunnels of fire. Cheryl Madden moved to budget \$1,500 for overhanging tree work. After discussion CM made motion to strike "\$1500" and to insert "\$2,300." Chair called for a vote.

Votes in favor: 3 Against: 1 MOTION PASSED

5. Erosion and Emergency Access behind 616 Sinclair Court. Roads & Grounds Committee (plus Charlie Williams) will look at flooding/erosion due to runoff from street at 616 Sinclair Court, and at restoring route for emergency exiting. R&G Committee will also work with lot owner at 574 HG Drive, to remove padlock on gate across utility easement leading to Heather Glen Drive. (Homeowner Michelle Herrera voiced concerns about the utility easement shown on plat maps as a dedicated pedestrian right of way. There was no argument. Padlock combination is "1947.")

D. HGCSO Operating Budget Projection 2023-2024 - Cheryl Madden

No report

E. Resident report of alleged speeding on HG Drive - Max Bailey

Committee reviewed allegation and possible mitigation efforts. Local fire district is strongly opposed to installation of speed bumps because of potential damage to fire fighting equipment and vehicle loss of control. Committee conducted speed tests and determined that average vehicle is traveling 15 mph, although posted speed limit is 25 mph. Posting signs reducing speed limit to 15 mph was proposed. (Because this is not within the jurisdiction of HGCSO, resident Judy Anderson will work with Placer County Roads Department and CHP)

6. NEW BUSINESS:

A. Propane Service Contract / Proposals - Max Bailey & Cheryl Madden

A new contract for centralized propane service with Hunt Propane Services was approved and signed. Hunt will provide all new propane tanks and meters. The plan is to bury underground the 1,000 gallon propane tanks at Dunvegan to reduce vulnerability to fire. Equipment must be ordered, etc. so the changeover is expected to occur in June and July this year without interruption of service. The board will keep all homeowners informed.

B. Community Bulletin Board - Marc Krupin

Marc Krupin made a motion that a Community Bulletin Board be installed

There was discussion of safety hazards created if a bulletin board is installed at that location near the entrance (people stopping their cars on the main road into the community, possible ADA requirements that could be triggered.) Chair called for a vote:

Votes in favor: 1 Against: 2 Abstained: 1 MOTION FAILED

C. Appointment of Treasurer and placement of a fidelity bond - Max Bailey

HGCSD was contacted by Diane Handy, Chief Deputy Treasurer for the Placer County Treasurer-Tax Collector Office, who would normally be the Treasurer for the HGCSD. Apparently, in 1991, HGCSD decided to exercise rights under certain Government Codes 61052 and 61053 to name their own Treasurer and establish a depository for a portion of the District funds separate from the County Treasury. If the HGCSD passed a Resolution in 1991 confirming their appointment of Julie Gordon as Treasurer, Placer County Treasury says they are unable to locate it.

Motion made by Max Bailey that the HGCSD board votes to approve a Resolution, naming Julie Gordon as Treasurer of the District retroactive back to 1991, and authorizing the purchase of what appears to be a fidelity bond** as requested.

Votes in favor: 3 Against: 0 MOTION PASSED

(**County Treasury representative recommends amount of the bond be \$100,000.)

D. Resident Question/Request - Road maintenance

Resident Michelle Herrera asked why the District does not hire a landscape maintenance company to blow leaves & pine needles off District roads and haul debris away. Roads Committee Chair, Gary Bundesen, replied that a company that does street sweeping or similar work wouldn't be interested in a contract at HGE because it would not provide a sufficient number of work hours per week for their crew. Also, the district needs to have employees with various skills because they are utilized for a variety of work duties (for example, at the propane tank farm, or the settling pond area) and a hired street cleaning company couldn't supply that sort of manpower.

E. Dinner at Tin Lantern Restaurant - Max Bailey

Members of the District Board of Directors serve as volunteers. They have put in exceptional number of hours in last months dealing with disparate complicated issues. It is suggested that the District provide a hosted dinner for members of the board and for employees at a local restaurant. After discussion, Max Bailey made a motion that the District host dinner at the Tin Lantern Restaurant for board member and employees and their guests.

Votes in Favor: 2 Opposed: 0 Abstained: 1 MOTION PASSED

7. CORRESPONDENCE - Board Secretary

- A. LAFCO Election:** HGCSD is asked to submit a ballot vote for their choice for a vacant seat on the Local Agency Formation Commission (LAFCO) board, for one Special District Representative (SPR) and one Alternate SPR. Correspondence from LAFCO which includes candidate statements and the two ballots was distributed to all board members. Ballots due back to LAFCO no later than April 26th.
- B. CHANGE IN LIABILITY INSURANCE COVERAGE:** Written notice of policy changes (effective with renewal April 1, 2024) was received from the California Rural Water Risk Management Authority (CRWRMA,) who provide the District insurance through the MemberGuard consortium of water districts. The changes are new Exclusions applying to the General Liability, Excess (umbrella) Liability coverages and to the "Public Official and Management Liability" policies for injuries sustained due to certain chemical contaminants (PFAs) in the drinking water.

8 ADJOURNMENT

The next Regular Meeting of the HGCSD Board is scheduled for the fourth Thursday in June, i.e. **June 27, 2024**. Meeting to be held at the Applegate Civic Center commencing at 4pm.

Motion to Adjourn: Marc Krupin Second: Gary Bundesen

Votes in Favor: 4 Opposed: 0. MOTION PASSED

MEETING ADJOURNED: 6:16 p.m.