

Agenda

HGCSD Board Meeting June 21, 2022

(Applegate Civic Center, 18014 Applegate Road, Applegate)

1 Call meeting to order, 4:00 p.m.

(Take Attendance)

2 Pledge of Allegiance

3 Minutes from previous board meeting March 24, 2022 will be read.

(Motion to approve)

4 Treasurer's Report

(Written report only.)

5 Old Business

- A. Report from Gerry LaBudde, on water treatment plant operations.
- B. Report on Picnic in the Park, "Neighbors Helping Neighbors." (Review and approve \$270 over Budget)

6 New Business

- A. Security Cameras and Alarms at Water Treatment Plant (WTP).**
- B. Administration Charge** on monthly billing statements
(1) Summary of current costs for Administration attached. Presently, \$14/mo is being charged. Review indicates actual cost of Administration is \$20.87/month.
- C. PCWA Tree Removal.** PCWA has informed HGCSD that PCWA will be doing tree work along 27 miles of Boardman Canal. PCWA identified one tree on HGCSD property that must be removed "to ensure safe operation of the canal."

PCWA's contractor will do the work in upcoming weeks (unless they find nesting birds, which will result in a delay.)

D. HGCSD creating a new vehicle exit route in case of wildfire.

Research is being done on existing and potential vehicle exit routes, for use in emergency situations.

- (1) Existing dirt road to Vortex Ranch (extension of Heather Glen Drive) connects through to Hidden Meadow, then to Applegate Road.
- (2) Create Possible egress route from West end of Dundee Court?
- (3) Cost?
- (4) Permits?

E. Union Pacific Railroad lease renewal

Latest counter-proposal from U.P. Railroad is \$5,000 (annual rent, subject to 3% annual increases,) a reduction from their initial proposed rent of \$16,080 per year.

7 Adjournment

Administration Costs (Monthly)

CPA/Auditor	\$105.00
Xte Auditor	\$35.00
HGCSD Office Internet	\$80.00
Office expense	\$30.00
Postage	\$60.00
Mileage reimbursement	\$10.00
Wages - Board Secretary	\$700.00
Wages - Bookkeeper/Accountant	\$1,000.00
Wages - Water Meter Reader	\$125.00
Employee "benefits"	\$25.00

Monthly Total	\$2,170.00
per household*	<u>\$20.87</u>

* There are 104 customer accounts