



HEATHER GLEN COMMUNITY SERVICES DISTRICT

SPECIAL BOARD MEETING AGENDA

May 15, 2026 - 4:00 PM

The Robertson's Front Deck
18625 Douglas Drive
Applegate, CA 95703

Public Participation & Meeting Conduct

Public Comment Opportunities: On non-agenda items during Public Comment; on agenda items before Board action.

Time Limits: Up to 3 minutes per speaker unless adjusted by the Chair.

Speaking Procedure: Wait to be recognized; address comments to the Board as a whole.

Privacy Reminder: Please avoid discussing personal or sensitive information about yourself or others (including customer/account-specific matters).

Decorum: Comments must be respectful and related to District business; disruptions may end the comment period.

Board Response: The Board generally cannot engage in dialogue during public comment.

AGENDA

1. CALL TO ORDER

- I. Roll Call
- II. Pledge of Allegiance
- III. Statement of Meeting Purpose & Hygiene Reminder

2. APPROVAL OF THE AGENDA

3. APPROVAL OF MINUTES FROM MAY 7th, 2026

4. PUBLIC COMMENT (non-agenda items)

Members of the public may speak on matters within the District's jurisdiction that are *not* scheduled for discussion today. *The board cannot take action on items raised during this period.*

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5. NEW BUSINESS

- I. Consideration of amendments to Water Service & Collections Policy regarding water meter access and clearance charges*
- II. Consideration of amendments to Finance Management and Internal Controls Policy regarding customer account credits, reserve fund usage, and financial control updates*
- III. Consideration of creation of the following ad hoc committees:
 - A. 2026–2027 Budget Ad Hoc Committee
 - B. Fiber Project Ad Hoc Committee
 - C. Ad Hoc CC&Rs Clarification Committee
- IV. Consideration of sold delinquent account forgiveness
- V. Discussion of operational updates regarding:
 - A. Digital customer invoicing and statements
 - B. Customer contact information confirmation letter

6. DISTRICT ANNOUNCEMENTS

Board members may briefly announce District-related matters for public transparency. No discussion, deliberation, or action may occur unless separately listed on the agenda.

7. FUTURE AGENDA ITEMS AND MEETING SCHEDULE

- I. The next Regular Meeting of the HGCS D Board will be held on Thursday, June 25, 2026 at 4:00 PM. Meeting to be held at the Applegate Civic Center.

8. ADJOURNMENT

** Agendas, Minutes, and supporting District meeting materials posted on the HGCS D website: hgcsd.net.*