



HEATHER GLEN COMMUNITY SERVICES DISTRICT

SPECIAL BOARD MEETING AGENDA

December 22, 2025 - 4:00 PM

Applegate Civic Center
18014 Applegate Road
Applegate, CA 95703

Public Participation & Meeting Conduct

Public Comment Opportunities: On non-agenda items during Public Comment; on agenda items before Board action.

Time Limits: Up to 3 minutes per speaker unless adjusted by the Chair.

Speaking Procedure: Wait to be recognized; address comments to the Board as a whole.

Privacy Reminder: Please avoid discussing personal or sensitive information about yourself or others (including customer/account-specific matters).

Decorum: Comments must be respectful and related to District business; disruptions may end the comment period.

Board Response: The Board generally cannot engage in dialogue during public comment.

AGENDA

1. CALL TO ORDER

- I. Roll Call
- II. Pledge of Allegiance
- III. Statement of Meeting Purpose & Hygiene Reminder

2. APPROVAL OF THE AGENDA

3. APPROVAL OF MINUTES FROM DECEMBER 4th, 2025

4. PUBLIC COMMENT (non-agenda items)

Members of the public may speak on matters within the District's jurisdiction that are *not* scheduled for discussion today. *The board cannot take action on items raised during this period.*

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5. NEW BUSINESS

- I. **Board of Director Updates** - Marc Krupin
 - A. Appointment of Director to Vacant Seat - **Vote**
 - B. Election of Board Officers - **Vote**
- II. **Finance Committee** - Rachel Rose & Cheryl Madden
 - A. Old Account Write-off Approval - **Vote**
 - B. Collections Notices Status
- III. **Policy Adoption** (in accordance with new Brown Act requirements) - Rachel Rose
 - A. Board Member Governance, Conduct, and Orientation Policy - **Vote**
 - B. Board Meetings Policy - **Vote**
 - C. Committees Policy - **Vote**

8. FUTURE AGENDA ITEMS & NEXT MEETING

- I. **2026 Regular Board Meeting Schedule - Vote**
- II. The **next Regular Meeting** of the HGCS D Board will be held on Thursday, **March 26, 2026 at 4:00 PM**. Meeting to be held at the Applegate Civic Center.

9. ADJOURNMENT

* *Agendas, Minutes, and supporting District meeting materials posted on the HGCS D website: hgcsd.net.*