

Minutes HGCSD Board Regular Meeting, June 18, 2024 (Applegate Civic Center, 18014 Applegate Road, Applegate)

1. **MEETING CALLED TO ORDER AT 4 P.M.** Those present included President Max Bailey, Board Members Gary Bundesen, Marc Krupin, Cheryl Madden, and Vice President Rhonda Rajaofera, Board Secretary Linda McLean. Also present were 9 homeowners from Heather Glen Estates.
2. **PLEDGE OF ALLEGIANCE**
3. **SPECIAL PRESENTATION** by Placer Hills Fire Protection District (PHFPD) Fire Marshall, Mark D'Ambrogli on "HOW TO BE PREPARED" for an Emergency Evacuation. Mr. D'Ambrogli gave a comprehensive explanation and instructions to residents of HGE on preparations they need to have made and the actual evacuation procedure. Mr. D'Ambrogli provided a 5-page handout to attendees, and also provided 21 extra copies for the HGCSD office to distribute to residents. The board instructed the Board Secretary to distribute the "Emergency Prep Kit Checklist" and the form requesting emergency contact(s) information (provided by Cheryl Madden). Board also requested that a pdf version of the communication be posted on the HGCSD.net website.
4. **MINUTES FROM PREVIOUS MEETING** - Rhonda Rajaofera made a Motion that the Minutes of board Special Meeting May 28, 2024 be approved without being read aloud. (Second: Gary Bundesen)

Votes in favor: 4

Against: 0

MOTION PASSED

5. **OLD BUSINESS**
 - a. **Roads & Grounds Committee** - Marc Krupin
 - b. **Asphalt on B Lane:** A new bid was received for the asphalt overlay on B Lane at a cost of \$21,000. Marc Krupin made a Motion that the board postpone a decision about this work until after he reviews the budget. Rhonda Rajaofera amended the Motion to read "Approve the asphalt project on B Lane with a Not-to-Exceed (NTE) price of \$21,000." (Second by Gary Bundesen.)

Votes in favor: 4

Against: 0

MOTION PASSED
 - c. **Perimeter Weed Abatement:** At the Special Meeting 4/12/24, the board approved a bid submitted by Marc Krupin in the amount of \$1,745 (TruGreen Commercial) to apply Finale XL herbicide (label submitted) on shrubs and weeds around the HE perimeter. Unfortunately, TruGreen later

cancelled scheduled work due to misinformation on the logistics of accessing areas to be treated.

Gary Bundesen hired a small crew, rented spray equipment, and applied Ranger Pro (glyphosate) herbicide. Board Members Krupin and Madden asked for an accounting of those incurred costs. This information was not provided at the meeting. There was also some discussion about the reason behind spraying weeds already cut by mechanical weed abatement during the prior month. Board Members Krupin and Madden also noted that no Notice was given to Residents prior to the spray date. Residents (attending) commented on concerns related to aerial drift and ground exposure to pets on trails and requested more transparency in the future.

d. **Fire Protection Committee** - Cheryl Madden

i. **Harmon Property** – Management agreed to CalFire assistance to create a shaded fuel break on Project A and B and signed NOE documentation for project approval.

ii. **Burying the four Propane Tanks at “Park 3” (North end of Dunvegan):** After lengthy discussion, Marc Krupin made a Motion to approve the \$9,990 contract with Pat Huckins Excavation to bury the Hunt propane tanks. (Second by Cheryl Madden)

Votes in favor: 4

Against: 0

MOTION PASSED

iii. **Approval for Funding the CalFire Washington Ridge CC hazardous fuel (manzanita) removal on Hotchkiss Hill** to protect the District water tank asset. CalFire documentation was signed by C. Madden in order to begin the administrative approval / CEQA NOE process to be later approved by Board vote. Cheryl Madden made a Motion to approve funding in the amount of \$2,718 for the WRCC work. (Second by Rhonda Rajaofera)

Votes in favor: 4

Against: 0

MOTION PASSED

iv. **“Project C on Applegate Road” (property near intersection of Weaver Hill Road, owner George Back):** Cheryl Madden intends to write a letter and contact parcel Owner George Back to begin the process of defensible space work/ fire prevention per County Hazardous Fuels Ordinance.

- v. **“Project D on Weaver Hill Road”** Cheryl Madden intends to write letters to the Owner of contiguous parcels to consider working with the Cal Fire program for defensible space fire prevention work.
- vi. **Motion to approve additional funding** of \$300 to complete work of removing overhanging tree limbs over HGE roads made by Cheryl Madden. (Second Rhonda Rajofera)
Votes in favor: 4
Against: 0
MOTION PASSED
- vii. **RCD Chipper Program.** Cheryl Madden was successful in connecting with the Placer Conservation District to provide chipping services to remove cut fuel from Hotchkiss Hill. Cost @ \$80 per hour.
- viii. **Evacuation Preparedness:** Board approved distributing to all residents at HGE the 5- page handout from Mark D’Ambrogli of PHFPD as well as an Emergency Kit Checklist, and a form requesting emergency contact information from residents.
- e. **Budget Committee Report** - Cheryl Madden
 - i. Marc Krupin requested that a special meeting be held to discuss all the requirements of California Prop 218 and to ensure that all those requirements are understood and are being met.

6. NEW BUSINESS:

- a. **PCWA F.A.P. Grant for Pilot Study** on Reducing Harmful Bi-products of Disinfection of \$32,980: HGCSD board approved acceptance of the F.A.P. grant Funding Agreement and the commitments associated with using those funds. The Funding Agreement was signed by Board President, Max Bailey. Engineering Services Agreement to be provided by Hydros Engineering was signed by Marc Krupin.
- b. **Budget for Linda McLean to attend CSDA Conference** June 23 through 26: A budget for airfare, rental car, and a per diem of \$69/day for meals and miscellaneous expenses was presented and approved, for a total expense of \$1,270.96.
- c. **Employment Agreement with Linda McLean:** Cheryl Madden presented a proposed employment agreement. The document has been signed and returned to the Board President.

7. ADJOURNMENT AT 6:20 P.M.

The next Regular Meeting is scheduled for September 26, 2024. Meeting to be held at the Applegate Civic Center commencing at 4:00 p.m.