

## **Agenda - Special Meeting**

**Heather Glen Community Services District Special Meeting, January 23, 2025 at 4:00pm  
(Applegate Civic Center, 18014 Applegate Road, Applegate)**

- 1. MEETING CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. APPROVAL OF MINUTES**
  - a. Review & Approval of Minutes of Meetings for December 5th and 6th
  - b. Review & Approval of Revised Minutes of Meetings for June 18th, September 25th, and November 18th
  - c. Review of Missing Minutes of Meeting for September 2023
- 4. SIERRA MOUNTAIN FIBER OPTIC (PLAN) PRESENTATION: Scott Stanfield**
- 5. OLD BUSINESS**
  - a. District Memberships**
    - i. California Rural Water Association (CSDA) membership renewal
    - ii. MemberGuard Program membership as a CSDA member
  - b. Committees, POCs, & member confirmation**
- 6. NEW BUSINESS**
  - a. Accounting & Administrative Discussions/Considerations:**
    - i. Report of the Completion of 2024 County Audit and associated costs
    - ii. Review the Costs as an Employer for Road and Admin employees
    - iii. Future Management of Past Due (Fees) Resident Accounts: Deadlines & Actions (including Water Shut Off Procedure)
    - iv. Review & Discussion of Road Maintenance Expenses and Plans for 2025
    - v. Discussion/ Vote on water/sewer line responsibilities
    - vi. Plans for 2025 CC&R & ByLaws review and revisions
  - b. Fire Protection:**
    - i. Approval of NOE's (CEQA Notice of Exemptions) for Harmon Shaded Fuel Break Project & Water Tank Hazardous Vegetation Removal by WRCC.
    - ii. Discussion/Approval of the continuation of the Water Tank Hazardous Vegetation Removal by WRCC for 2025 + Ben's Toilet Expense of \$126/Month.
    - iii. Update of Projects A, B, C, and D.
    - iv. Announcement: Need burn pile volunteers for the coming months.
- 7. ADJOURNMENT**

*The next Regular Meeting of the HGCS D Board is scheduled for **Thursday, March 27, 2025**. Meeting to be held at the Applegate Civic Center; Time TBA.*